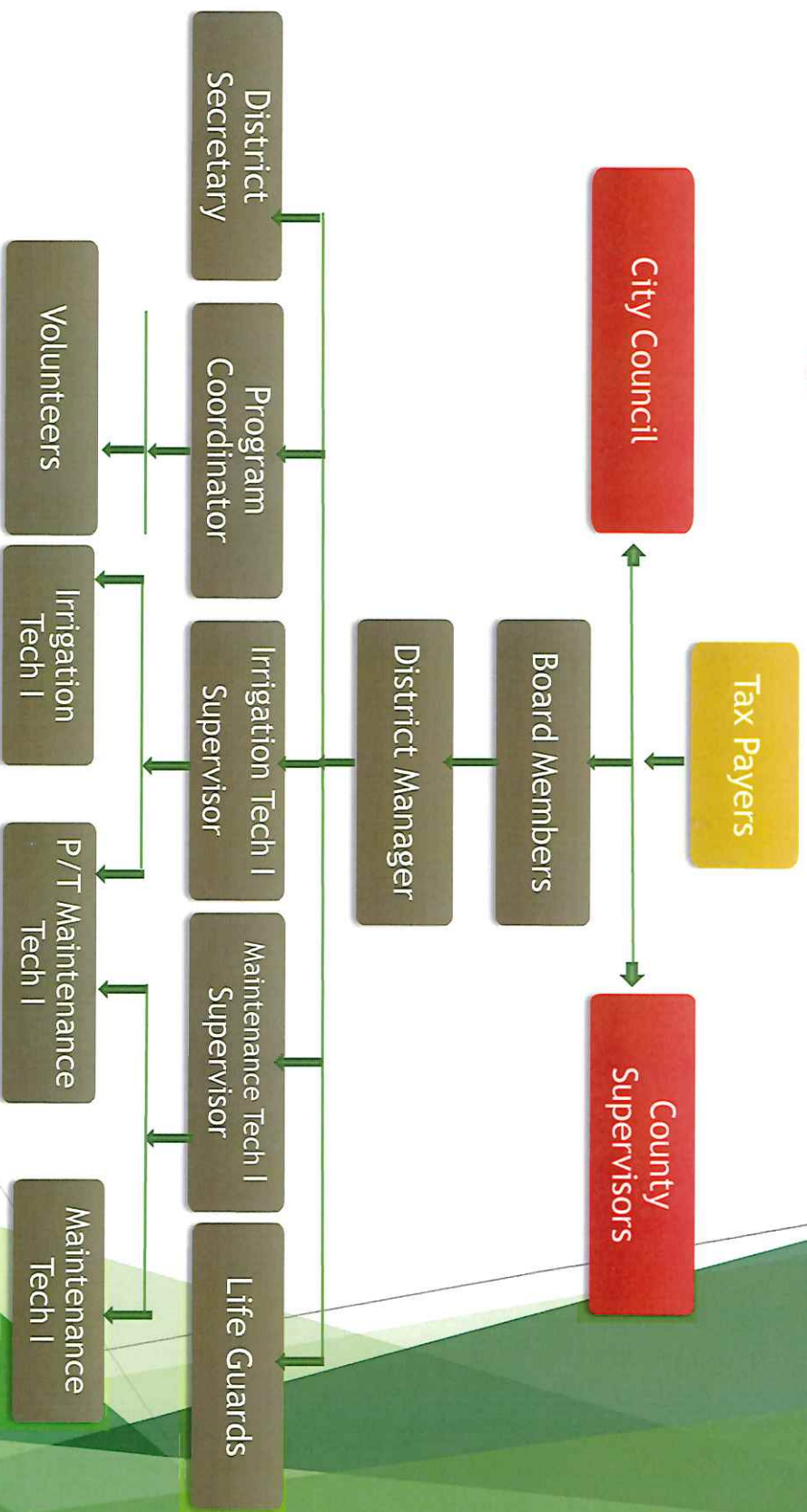


WRPD 2023-2024 Annual Budget

- ▶ Approved Reso # 2023-01
- ▶ Approved Date: August 23, 2023
- ▶ Revision Date:



WRPD Organization



2023/2024 Budget

Resolution 2023-01



CLASS I - SALARIES & EMPLOYEE BENEFITS			
6-1100	ADMINISTRATIVE PERSONNEL		
	6-1110	District Secretary	\$ 45,020.45
	6-1115	District Program Coordinator	
	6-1125	District Manager	\$ 70,900.25
	6-1130	Part Time Secretary	\$ 15,000.00
		Sub-total	\$ 130,920.70
6-1200	PARK MAINTENANCE		
	6-1210	Head of Maintenance Tech	\$ 45,020.40
	6-1211	Irrigation/Maintenance Supervisor	\$ 53,317.70
	6-1215	Maintenance Tech I	\$ 35,360.00
	6-1216	Maintenance Tech II	\$ 35,360.00
	6-1216	Part Time Maintenance	
	6-1220	Over-time	\$ 6,500.00
	6-1230	1202 Hall open/close	\$ 500.00
		Sub-total	\$ 176,058.10
6-1300	RECREATION LEADERSHIP		
	6-1305	Clinics and Charters, Gymnasium	\$ 2,000.00
	6-1310	Officials	\$ 22,000.00
	6-1320	Scorers	\$ 8,000.00
	6-1330	Instructors	\$ 4,000.00
	6-1340	Concessions	\$ 3,000.00
	6-1350	Coordinators	\$ 13,000.00
	6-1370	Summer Camp	\$ 8,000.00
		Sub-total	\$ 60,000.00
6-1400	AQUATICS		
		Sub-Total	\$ 35,000.00
6-1500	BENEFITS		
		TOTAL BENEFITS	\$ 160,000.00
		CLASS I GRAND TOTAL	\$ 561,978.75

6-2000

CLASS II - SERVICES & SUPPLIES		
6-2010	Agricultural, Turf Landscape Products	\$ 5,000.00
6-2015	Landfill Fees	\$ 13,500.00
6-2020	Misc.	\$ 1,700.00
6-2021	Drinking water	\$ 1,500.00
6-2025	Memberships	\$ 5,500.00
	CSDA - \$1,305.00	
	C.A.R.P.D. - \$3,000.00	
	CPRS - \$170.00	
	K.C.S.D.A - \$25.00	
	Rotary - \$1,000.00	
6-2030	Fireworks	\$ 24,000.00
6-2035	Employee Uniforms	\$ 3,500.00
6-2040	Postage	\$ 450.00
6-2041	Office Supplies	\$ 3,000.00
6-2045	Communication/ IT	\$ 5,500.00
6-2050	Publicity, Notices, Advertisement	\$ 2,500.00
6-2051	Locksmith	\$ 2,500.00
6-2055	Rentals-Equipment	\$ 2,500.00
6-2056	Professional Tree Service	\$ 50,000.00
6-2060	Small Tools & Instruments	\$ 3,000.00
6-2065	Equipment-Replacement/Repair	\$ 6,000.00
6-2066	Building Repairs/Improvements	\$ 10,000.00
6-2070	Work Release Expense	\$ 300.00
6-2080	Household Supplies	\$ 200.00
6-2090	Medical/Safety Supplies	\$ 1,000.00
6-2095	Gas, Oil & Repairs	\$ 15,000.00
	Sub-total	\$ 156,650.00

6-2100

Maintenance of Buildings & Grounds		
6-2105	Maintenance Capital Outlay	\$ 12,000.00
6-2115	1202 Hall/Maint. & supplies	\$ 5,000.00
6-2120	Marking Material	\$ 2,500.00
6-2125	Paint	\$ 2,000.00
6-2126	Graffiti Remover	\$ 1,000.00
6-2127	Restrooms-Portables	\$ 3,800.00
6-2130	Sprinkler/Valve Replacement-Repair	\$ 6,000.00
6-2135	Cleaning-Paper Supplies	\$ 5,000.00
6-2140	Pool Chemicals & Maintenance	\$ 185,000.00
6-2145	Improvement and repairs	\$ 8,000.00
6-2150	Operational Expense	\$ 1,000.00
	Sub-total	\$ 231,300.00

6-2200

Professional Services			
2210	Audit Fee		\$ 15,000.00
2240	Program licenses and renewals		\$ 10,000.00
2250	Permits/Certificates		\$ 500.00
2260	Fingerprinting		\$ 2,000.00
2270	Consultants/Counsel		\$ 58,000.00
Sub-total			\$ 85,500.00

6-3000

Program Expense			
6-3005	Aerobic/Senior Programs		\$ 3,000.00
6-3010	Awards		\$ 6,000.00
6-3015	Signs		\$ 300.00
6-3020	Uniforms		\$ 30,000.00
6-3025	Equipment		\$ 7,000.00
6-3026	Field Improvements		\$ 15,000.00
6-3028	Facilities Material Outlay		
6-3030	Community Activities/Summer Camp		\$ 10,000.00
6-3035	Sponsor Recognition		\$ 3,500.00
6-3040	Adult Activities		\$ 1,000.00
6-3045	Athletic Equipment Outlay		\$ 2,000.00
Sub-total			\$ 77,800.00

6-4100

UTILITIES			
Electricity			
CIP/Quimb			
	Annin Park -install		
4110	Little League Park		\$ 3,800.00
4120	Ballpark		\$ 6,500.00
4130	Cormack Park		\$ 3,500.00
4140	1202 Hall		\$ 10,000.00
4150	Barker Park/Pool		\$ 38,000.00
4160	District Office		\$ 2,500.00
4170	Westside Park		\$ 7,500.00
4180	Irrigation-Ballpark		\$ 3,500.00
Sub-total			\$ 75,300.00

6-4200

Gas			
4210	1202 Hall		\$ 3,500.00
4220	Barker Park/Pool		\$ 7,000.00
4230	District Office		\$ 800.00
Sub-total			\$ 11,300.00

6-4500

Water/Sewer/Landfill			
4510	Cormack Park		\$ 25,000.00
4520	1202 Hall		\$ 3,500.00
4530	Southgate Park		
4540	Ballpark		\$ 3,500.00

4550	Westside Park		\$ 1,500.00
4555	Annin Park		\$ 1,000.00
4560	Barker Park/Pool/Office		\$ 10,000.00
4580	SWID		\$ 22,000.00
Sub-total			\$ 66,500.00
CLASS II GRAND TOTAL			\$ 704,353.00

6-5000

CLASS III			
6-5010	Office Equipment		\$ 3,000.00
6-5020	Email and Domain		\$ 5,000.00
65030	Major Park Improvements CIP		\$ 75,000.00
6-5030	Major Park Improvements CIP		\$ 250,000.00
65030	Major Park Improvements CIP		\$ 500,000.00
6-5040	Security/Alarm Sys. Cameras		\$ 1,700.00
6-5045	Pest Control		\$ 1,800.00
6-5150	IT Services Annual Contract		\$ 6,000.00
6-5151	Cellular Reimburse		\$ 3,800.00
6-5152	Training/Travel/Meetings		\$ 8,000.00
6-5200	Payroll Voucher Expenses		\$ 30,000.00
CLASS III GRAND TOTAL			\$ 884,300.00

TOTAL EXPENDITURES		\$ 2,150,631.75
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ESTIMATED REVENUE

4-1000	Property Tax Revenue	\$ 900,000.00
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4-1500	Grant Funds	\$ 233,499.00
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4-2000 POOL			
2010	Admissions		\$ 13,500.00
2020	Pool Rentals		\$ 10,500.00
2030	Instructional Swimming		\$ 18,000.00
Sub-Total			\$ 42,000.00

4-3000 RESERVATIONS			
4-3010	Reservations-Shelter		\$ 4,500.00
4-3020	Reservations-Hall		\$ 10,000.00
Sub-Total			\$ 14,500.00

4-4000 CONTRACTS			
4405	WascoHigh School-		\$ 40,000.00
4410	Bengals		\$ 2,500.00
4450	Tiger Sharks		\$ 1,500.00
Sub-Total			\$ 44,000.00

4-5000

PROGRAM INCOME			
4-5010	Sponsors		\$ 7,500.00
4-5020	Registration		\$ 90,000.00
4-5025	Community Events		\$ 10,000.00
4-5030	Concessions		\$ 3,500.00
4-5035	Summer Camp		\$ 3,000.00
4-5040	Field Rentals		\$ 1,500.00
4-5045	Aerobics		\$ 3,000.00
Sub-Total			\$ 118,500.00

4-6000

OTHER INCOME			
4-6005			
4-6010	Light Rentals		\$ 3,000.00
4-6020	Miscellaneous		\$ 600.00
4-6025	Measure X Funds		\$ 300,000.00
4-6025	Quimby Fee		\$ 300,000.00
4-6030	<i>Sale of Fixed Assets</i>		
4-6040	Compensation Insurance dividend		\$ 2,000.00
4-6050	Interest on Reserves		\$ 15,000.00
4-6060	Fireworks Sponsorship		\$ 20,000.00
Sub-Total			\$ 640,600.00

TOTAL REVENUE	\$ 1,993,099.00
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SUMMARY

2023/2024 Budget



REVENUE

FEES & CHARGES	\$ 859,600.00
TAX REVENUE	\$ 900,000.00
GRANTS	\$ 233,499.00
GRAND TOTAL	\$ 1,993,099.00

EXPENDED FUNDS

CLASS I - SALARIES, WAGES & BENEFITS	\$ 561,978.75
CLASS II - SERVICES & SUPPLIES	\$ 704,353.00
CLASS III - FIXED ASSETS	\$ 884,300.00
GRAND TOTAL	\$ 2,150,631.75

RESERVE FUNDS

County Cash / CIP Allocations	\$ 1,471,565.00
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GAIN (LOSS)	\$ (157,532.75)
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Salary Schedule WRPD

Adopted by Resolution 2023-01

Effective with the Annual Budget adoption of 2023-2024

Ammended: -
 based on 5 % increase per step
 or COLA increase with adoption of budget - needs amendment if so
 Step 1 Step 2 Step 3 Step 4 Step 5 Step 6

District Manager	Exempt	Annual	\$67,059.20	\$70,412.16	\$73,932.77	\$77,629.41	\$81,510.88	\$85,586.42
District Secretary	Non Exempt	Annual	\$38,677.95	\$43,680.00	\$45,864.00	\$48,157.20	\$48,277.59	\$50,691.47
Clerk	Non Exempt	Annual	M W					
Program Coordinator	Non Exempt	Annual	\$31,492.50	\$33,150.00	\$34,807.50	\$36,547.88	\$38,375.28	\$40,294.05
Head of Maintenance Tech Asst. to the Su	Non Exempt	Annual	\$43,680.00	\$45,864.00	\$48,157.20	\$48,277.59	\$50,691.47	\$53,226.44
Irrigation/Maintenance Supervisor	Non Exempt	Annual	\$47,949.72	\$50,347.21	\$52,864.57	\$55,507.80	\$58,283.19	\$61,197.34
District Maintenance Tech I	Non Exempt	Annual	\$34,355.30	\$36,073.07	\$37,876.73	\$39,770.57	\$41,759.10	\$43,847.05
District Maintenance Tech II	Non Exempt	Annual	\$33,280.00	\$34,944.00	\$36,691.20	\$38,525.76	\$40,452.05	\$42,474.65
District Maintenance Seasonal P/T	Hourly 27 hours	Annual	M W					
Life Guard	Hourly P/T	Hour	M W					
Scorekeepers	Hourly P/T	Hour	M W					
Officials BB and Soc	Hourly P/T	Game	25 per game					
Softball Officials	Hourly P/T	Game	20-30 per game					
CIF Officials	Hourly P/T	Game	70 per game					
Camp Counselors	Hourly P/T	Hour	M W					

Posted with the Annual Budget for the District

WASCO RECREATION AND PARKS CIP/Diary and savings mechanism										
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Maintenance	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
Vehicle	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	purchased				
Mower	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	purchased				
Utility	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	grant				
Facility	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			\$ 5,000.00	\$ 5,000.00	\$ 100,000.00
Athl Equip	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			\$ 2,000.00		
Park Improvement	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00		\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
TOTAL	\$ 132,000.00	\$ 132,000.00	\$ 132,000.00	\$ 132,000.00	\$ 132,000.00	\$ 112,000.00	\$ 12,000.00	\$ 117,000.00	\$ 115,000.00	\$ 200,000.00
MAJOR Unfunded projects in the 2020, 2021-2022 budget year Estimates and History of funded projects										

Annin Park

The District has been looking for ways to rebuild and improve Annin Park. The Park has inherent issues of vandalism and abuse. The fencing around the park is compromised to the point that it is useless. In 2018 the Board of Directors voted to seek funding to improve the fencing, add stadium lighting, and install access to SWID water for irrigation. In 2020, the SWID lines were connected and COVID interrupted the progress from there. WRPD is waiting a for PGE, booster pump install and new irrigation lines. In 2021 staff reached out to NOR for resources and was advised by Landscape Architect and Park Planner for NOR to have a plan for the creation of the park. NOR offered their assistance to come up with a park plan free of charge to the district. Currently working with achtecht and have the park plan and approval by the board to proceed.

	Budget	Complete pit	Year Complete	Fund
Lighting / field	\$ 500,000.00			Quimby
Sod	\$ 300,000.00			Quimby
Fencing	\$ 150,000.00			Quimby
Irrigation	\$ 100,000.00			Quimby
SWID Irrigation	\$ 30,000.00	\$ 4,500.00	2021	General Fund
Signage	\$ 5,000.00			General Fund
Parking Lot	no estimate			
Bark for Tot Lot		\$ 1,625.00	2015	grant
Tot lot		\$ 32,897.47	2016	General Fund

WRPD owned land on Poplar and Gromer to build Veteran's Park. Grants were being sought to build fields for play.

In 2012, the City of Wasco and the WRPD Board of Directors traded land. Annin Park for the property known as Veteran's Park. The City built homes to house the community from the Labor Camp or Wasco Housing Authority on G Street on the property. WRPD became the owners of Annin Park.

Due to the High Speed Rail needing to acquire land from Sunny Gem located to the East of Annin Park; Sunny Gem and WRPD began a two year conversation with the state of California (OGALS) to release Annin to be traded for another parcel of land next to Dr. Forrest Elementary School. The State of California (OGALS) did not approve it.

In 2020 the WRPD DM had maintenance staff pull out all irrigation from the park as the High Speed Rail Authority was going to level the soccer complex. Annin Park is in dire need of irrigation, sod, fencing for phase one. Phase two will include lighting.

Barker Park

WRPD and the City of Wasco have worked under an agreement for many years for WRPD to maintain and operate programs in Barker Park, maintain the swimming pool. In 2020 the agreement has been placed on both agendas and was under review. The playground equipment has passed its expected age of 15 years and is in need of replacement.

In 2014 a grant was secured to replace the guardrooms, changing rooms and bathrooms at the pool. WRPD has been interested in adding another basketball court to Barker Park

In 2015 grant for Recycled Tire from the Valley Air Board was utilized to replace the aged wood bark in the tot lot/playground. Filippo Slide replacement in 2018 for \$4757.61

	Budget	Complete	Yr Complete	Fund
Basketball Court	\$ 20,000.00			
Smart Irrigation System	\$ 42,000.00			
New Playground Equipment/in	\$ 150,000.00		Measure X request	
Signage	\$ 5,000.00			
Restroom/Guardroom Demo and Replace	\$ 415,700.00		2015	grant
Parking Lot no estimate at this time	\$ 39,904.58		2017	General Fund
Bark for Tot Lot	\$ 40,065.00		2015	grant
C-Series Pool Pump Repair	\$ 16,080.41	\$ 16,080.41	2022	General Fund
Pool Covers	\$ 15,000.00	\$ 14,860.72	2023	Socal Rebate/GF
Hytrol Valve Float Assembly	\$ 14,047.50	\$ 14,047.50	2023	General Fund
Smart Pump System	\$ 36,453.61		2023	General Fund
Chlorinator System				

WRPD 1202 Hall

The hall has been budgeted for updates over the last 8 years with paint and removal of obsolete air vents. The hall needs flooring, updated kitchens to commercial status, updated restrooms. Staff secured Per Capita Grant, project to begin late 2022 to early 2023

	Budget	Complete	Yr Complete	Fund
Exterior/Paint	\$ 100,000.00		2023	Grant
Flooring	\$ 45,000.00		2023	Grant/GF
Sr Kitchen floor and plumbing	\$ 8,000.00		2020	General Fund
Commercial Kitchen (2)	\$ 100,000.00			
Hall Roofing	\$ 150,000.00			
HVAC System	\$ 150,000.00			
Windows/Exterior Doors	\$ 100,000.00		2023	Grant/GF
Senior Kitchen Exhaust	\$ 5,237.93			General Fund
Signage	\$ 5,000.00			
Boardroom				
	paint	\$ 7,000.00		
	flooring	\$ 2,500.00	2023	Grant
	Table & Chairs	\$ 5,000.00		
	30 Round Tab	\$ 3,463.98	2018	

Southgate Park

In 2017 WRPD entered into an agreement to install artificial turf in the park. Up to this point the park had always been dry (no water access) and the playground toys are in need of replacement. The park has a very old mulberry tree that will need to be replaced at some point. The parks inherent issues of vandalism and vagrancy are a constant conversation with local sheriffs. 2022 Park project is pending to include new block fence for alley,wrought iron fence for the front, new playground andtable for shelter area

	Complete	Yr Complete	Fund
Turf	\$ 30,039.38	2018	grant
New Playground Equipment	\$ 65,000.00	2023	General Fund
Art in the Park	\$ 8,000.00		
Electrical/solar			
Irrigation/solar			
Pour in Place Soft	\$ 35,000.00	2023	General Fund
Signage	\$ 5,000.00		

Westside Park

WRPD and the City of Masco have worked under an agreement for many years for WRPD to maintain In 2017 a grant was secured that enabled installation of solar lighting and fitness equipment WRPD replaced the aged backstop and improved the fencing on field 1 in 2017/2018 WRPD also built a new softball field on the west end of the park for adult and youth play. Softball Park fields need amendments/fertilizers, sod treatments yearly.

	Complete	Yr Complete	Fund
Smart Irrigation System	\$ 85,000.00		Measure X request
New Playground Equipment	\$ 150,000.00		Measure X request
Signage	\$ 5,000.00		
Solar Lighting	\$ 38,466.88	2017	grant
Fitness Equipment	\$ 20,423.00	2017	grant
#1 Softball backstop replacement and concrete	\$ 12,233.00	2018	General Fund
#2 Softball Field creation, clay, irrigation, fence	\$ 12,320.00	2015	
Stadium Lighting Field 1	\$ 305,000.00		2023 Measure X Request
Concrete under bleachers	\$ 2,000.00	2015	
Remove modesty walls, safety/cleaning			
Bark for Tot Lot	\$ 41,535.00	2015	Grant
Field Conditioning, Amendments			Need Annually
Skatepark Wrought Iron Fence	\$ 65,000.00		Measure X request
Softball field #1 Fence	\$ 50,000.00		Measure X Request
Parking Lot	\$ 120,000.00		Measure X request

Ball Park

The property to the West of the office is what we call Maple park. The District owns this land and it is made up of the Wasco Ballpark and the Little League Field. WRRPD has recently upgraded the paint and infield grasses in both parks. In 2017 Snow Farms spent many many hours removing soil/clay from the Ballfield and leveled the field. Sod was planted in both infields. The backstop screen and the press box was replaced in 2019. In 2018 the area on Maple Ave was finally automated with sprinkler irrigation. Ball Park is in need amendments/fertilizers, sod treatments yearly.

	Complete	Yr Complete	Fund
CMT	restrooms	searching for grant	
Signage	\$ 5,000.00		
Seating	complete	2019	
Press box	complete	2019	
Sound System	complete	2019	
Field conditioning	\$ 3,308.00	2015	Need Annually
Infield sod			Need Annually
Infield Level		2014	
Chain link curtain	complete	\$ 17,447.00	General Fund
Grand Stand/Restrooms	\$ 75,000.00		
Chain link 8 ft.fence	\$ 60,000.00		

The Little League field is owned by the WRRPD. It was built with a group of volunteers wanting to create the opportunity for LL play in Wasco. WRRPD maintains and programs the field. Wasco Little League operates the program under an agreement with WRRPD. Little League is in need of amendments/fertilizers, sod treatments yearly.

Little League

	Complete	Yr Complete	Fund
Remove modesty walls, safety/cleanliness iss		2017	
Repairs to the Backstop		2018	
Infield sod & Amendments	\$ 3,939.00	2018	Need Annually
New Fence 8 foot perimeter	\$ 40,000.00		
Concrete under bleachers	\$ 10,000.00		
Bleachers	\$ 8,000.00		

Cormack Park

Cormack Park was a Kern County Park and is the oldest park in Wasco. In 2010 Kern County gave the park to WRRPD. Cormack Park had restrooms that were in need of restoration. The WRRPD board of directors determined that the restrooms should be removed due to the vandalism and crime in the park.

Cormack Park is watered with municipal water and is the most expensive park to water.

In 2018 the board of directors decided to pursue a grant to completely turn the park into a drought tolerant park. In late 2019, the application was denied, but staff is still pursuing funding of the grant application.

Staff resubmitted the application in 2021. Staff received news on December 8, 2021 that WRRPD was the recipient of the grant. Project scheduled to begin late 2023

		Complete	Yr. Complete	Fund
Turf/Drought/plant/playground		1,700,000 grant approved 12/21		Grant
Signage	\$ 5,000.00			

THE WRRPD office is owned by the City of Wasco. It is the home of WRRPD and is beginning to show signs of age. The office is in need of a new roof and the siding around the top of the building is beginning to decay.

Building Improvements and upgrades

WRRPD Office		Complete	Yr Complete	Fund
Television/monitor	\$ 500.00		2020	General Fund
Fireproof cabinet	\$ 1,500.00		2020	General Fund
Counter and Entry furniture	\$ 2,000.00			
Siding	\$ 10,000.00			
HVAC	\$ 5,800.00		2020	General Fund
Roof				

WRPD PROPERTY		Fields maintained by WRPD			
		COMPLETE	basketball	soccer	soft/baseball
2 - 2500 GMC 4 dr Pick Ups	\$ 66,920.22	Annin Park		8	
Tractor	\$ 38,184.00	Westside Park	1		2
Mower	\$ 38,573.63	Cormack Park	2	2	2
Dump Trailer	\$ 9,096.00	Barker	1.5		
E Car 6 passenger	\$ 10,000.00	Southgate Park			
E Car 6 passenger w/ladder rack	\$ 18,000.00	Ball Park	1		3
Burrow Blocker	\$ 12,431.86		5.5	10	7
2nd Mower	\$ 36,395.55	WRPD maintains:			
1 - 2013 GMC 25000	\$ 24,863.74	1 Pool			
Sod Cutter	\$ 2,500.00	1 Hall			
		4 Parking lots			
		1 Skate Park			
1202 Hall	District Owned	WRPD Board of Directors goals for the last 10 years has been to build our failing infrastructure.			
Southgate Park	District Owned	To paint, refurbish, re-roof our structures, and upgrade all of our fields. It has been the goal of the board to have			
Annin Park	District Owned	more places for Wasco families to play and recreate.			
Cormack Park	District Owned	Sports Complex/Land	5,000,000	5,000,000	searching for grant
Maple and Ball Parks	District Owned	Gymnasium	5,000,000		searching for grant